

APPLICATION FOR A NEW PASSPORT IN LIEU OF LOST PASSPORT

If your passport is lost, it is the responsibility of the holder to inform the concerned authorities immediately. Failure to do so may result in your passport being used for illegal activities, and you may be liable for aiding and abetting an offence.

Required Documents [Original+ 1 set of photocopies (excluding Forms K & D)]

1. Duly filled "Form K"
2. Duly filled "Form D"
3. Complaint Form issued by Department of Immigration and Emigration, Sri Lanka
4. Three Passport Size Colour Photographs (3.5cm *4.5cm)
5. Sri Lankan Birth Certificate
6. Sri Lankan Citizenship Certificate (Applicable only if you are born outside Sri Lanka)
7. Copy of stolen/lost Passport (Copies of Bio Data Page and observation page)
8. Police Report obtained from relevant Police Station
9. National Identity Card (Only if you have obtained a new Identity Card)
10. Dual Citizenship document (submit photocopies of both sides)
11. Foreign Passport (Applicable only for dual Citizenship holders)
12. Marriage Certificate (only if you have changed your name after Marriage)
13. Documents to prove your Profession (If applicable)
14. Visa Entitlement Verification Online (VEVO) from the Department of Immigration & Citizenship of Australia. This can be obtained free of charge from the Australian Immigration website. (Certificate should be less than a month old from the date of submission of the application).

To obtain VEVO please visit the following website: <https://online.immi.gov.au/evo/firstParty?actionType=query>

Instructions

1. When your passport is realised to be lost or stolen, **immediately make a complaint to your local police station** in your country of residence. Obtain a **Police Report (Statutory Declaration)**.
2. **Photographs** – Please make sure that your glasses/hats or caps are removed and both ears and forehead should be clearly visible.
3. If you are **above 16 years of age** and if you have **not yet obtained a Sri Lankan Identity Card**, a letter should be submitted by you stating your consent to obtain a new Identity Card upon your first entry to Sri Lanka. This letter should be addressed to the "Controller General, Department of Immigration and Emigration, Sri Lanka"
4. **Dual Citizenship Applicant under Retention category** – If you have not yet obtained a foreign passport, you should submit a letter confirming that. This letter should be addressed to the "Controller General, Department of Immigration and Emigration, Sri Lanka"
5. Attestations are not required if documents are submitted directly to the Consulate office by Applicant. Forms should be signed only before an authorized officer of the Consulate.
6. If you wish to submit the documents by Post, Application and copies of all other required documents need to be certified by an authorized Australian certification bodies. (Lawyer, Doctor, Justice of Peace, Police Officer or Pharmacist).

Payment Details

- **New Passport Fee:** AUD 541 (if a photocopy of the Bio-Data page of the lost passport is available)
- **New Passport Fee:** AUD 683 (if a photocopy of the Bio-Data page of the lost passport is unavailable)

Payment should be made in Cash at the Counter or by Postal Order/Bank draft drawn in favour of the "Consulate General of Sri Lanka" if sent by Post. Credit/debit Cards are not acceptable.



ආගමන හා විගමන දෙපාර්තමේන්තුව
 குடிவரவு, குடியகல்வுத் திணைக்களம்
 DEPARTMENT OF IMMIGRATION AND EMIGRATION

විදේශ දූත මණ්ඩල සේවය
 வெளிநாட்டு தூதரகம்
 Overseas Mission



කාර්යය
 படிவம் } K
 Form
 ආ. ව.
 கு. 35 } 35 A
 I.E.



ශ්‍රී ලංකා ගමන් බලපත්‍රයක්, හැදිසි/හඳුනාගැනීමේ සහතිකයක් සඳහා ඉල්ලුම්පත්‍රය
 இலங்கை கடவுச்சீட்டு. அவசரகால/அடையாளச் சான்றிதழ் விண்ணப்பம்
 APPLICATION FOR A SRI LANKAN PASSPORT, EMERGENCY/ IDENTITY CERTIFICATE

විම ජ්‍යාන්තයක් මේදි
 අලවන්න
 நிலம்: 11. தரில்
 ஒன்றி
 இங்கே ஒட்டி வும்
 Affix One
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පරිගණකයට අදාළත් කළ හැක්කේ ඉංග්‍රීසි භාෂාවෙන් පමණක් බැවින් අයදුම්පත් ඉංග්‍රීසියෙන් පමණක් පිරවිය යුතුය. අවශ්‍ය නම් වැඩි විස්තර සඳහා ආ.ව. 35 (වී) උපදෙස් පත්‍රිකාව (සිංහල/දෙමළ) බලන්න.

கணினியானது ஆங்கில மொழியை மட்டுமே ஏற்றுக்கொள்ளுவதால் விண்ணப்பப் படிவத்தை ஆங்கிலத்தில் மட்டுமே பூர்த்திசெய்தல் வேண்டும். அவசியமான (சிங்களம்/தமிழ்) போலித் தகவல்களுக்கு அறிவுறுத்தல் படிவத்தைப் பங்குகவும். (கு.கு. 35)B)

The data and information are fed into the computer only in English Language. Hence the application must be filled in English. If necessary, please read instructions in form I.E. 35 "B" (Sinhala/Tamil)

කාර්යාලයේ ප්‍රයෝජනය සඳහා / அலுவலக உபயோகத்திற்கு மத்திரம் / For Office use only

APPLICATION No.		APPLICATED PASSPORT No.	AC CODE
N			

1. Type of Travel Document required } All Countries Middle East Countries Emergency Certificate Identity Certificate

2. Present Travel Document Number

3. NMRP No. (If any)

4. Personal Identity Card Number

5. Surname }

6. Other Names }

7. Permanent Address Overseas }

8. Date of Birth } Date Month Year

9. Birth Certificate } Number District

10. Place of Birth }

11. Sex } Female Male

12. Profession/ Occupation/ Job }

13. Have you obtained Citizenship of a foreign country or Dual Citizenship in Sri Lanka } Yes No

If Yes, Dual Citizenship No.
 (Please fill up fields 18 and 19)

14. Mobile Phone No. Overseas }

15. e-mail Address }

Compulsory for Dual Citizenship Holders

16. Foreign Nationality

17. Foreign Passport No.

18. If this application is for a child below the age of 16 years, following information must also be provided.

Father / Guardian
National Identity Card No. / Present Travel Document No.

Mother / Guardian
National Identity Card No. / Present Travel Document No.

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එක් ජායාරූපයක් මෙහි අලුළවන්න

நீர்: படத்துடன் ஒன்றை இங்கே ஒட்டவும்

Affix One Photograph Here

එක් ජායාරූපයක් මෙහි අලුළවන්න

நீர்: படத்துடன் ஒன்றை இங்கே ஒட்டவும்

Affix One Photograph Here

19. අයදුම්කරු විසින් පහත දැක්වෙන හොඳු දෙක තුළ කවි ඉරිවල නොහැවෙන පරිදි අත්සන වෙත වෙනම තැබිය යුතුය. කිසිදු අයදුම්කරු මෙම ඒකලේඛය තුළ තම අත්සන භාජනය කළ යුතු නොවන පරිදි අත්සන පහර දීමට තොරව පැවරුණු ස්ථාන සීමා කර ඇත. Applicant, Please place your signature inside both cages below. Signature should not touch the border.

20. අයදුම්කරුගේ ප්‍රකාශය

(අදාළ නොවන විට පමණක් පිරවන්න)

මම ශ්‍රී ලංකාවේ පුරවැසියෙකු බව ප්‍රකාශ කරමි. / මම (රටේ නම ලියන්න) පුරවැසියා / ශ්‍රී ලංකා දිවයිනේ පුරවැසියා ලෙස අයදුම් කරමි.

ශ්‍රී ලංකාවේ / වෙනත් රටක සමස්ත බලපත්‍රයක්, හැසිරීමේ සහතිකයක් හෝ හඳුනාගැනීමේ සහතිකයක් මා සඳහා නොතිබුණු බව හෝ ඒවායින් ඔබගේ අයදුම් කොටසට යොමු කිරීමට මගේ අනුමැතිය නැත. මගේ අයදුම් පත්‍රයේ මෙම කොටසට යොමු කිරීමට මගේ අනුමැතිය නැත.

මේ සමඟ ඉදිරිපත් කරනු ලබන අංක දුරකථන අංකය / හැසිරීමේ සහතිකය / හඳුනාගැනීමේ සහතිකය හැර මීට පෙර මා සඳහා තිබූ කිසිදු සම්බන්ධතාවක් / හැසිරීමේ සහතිකය හා හඳුනාගැනීමේ සහතිකය අදාළ නොවන බවට මාගේ අනුමැතිය පිළිබඳව තීරණය කරමි. මම මෙහි දැන් ඉදිරිපත් කරමි, මේ අයදුම් පත්‍රයේ මෙම කොටසට යොමු කිරීමට මාගේ අනුමැතිය නැත.

මෙම අයදුම් පත්‍රයට අමුණා ඇති ලියකිහිටි සහතික හා නිවැරදි වීම් සහතික, සහ නොපමණක් ඉදිරිපත් කිරීමට මාගේ අනුමැතිය නැත. මම මෙහි දැන් ඉදිරිපත් කරමි.

ඉහත අදාළ ඇති ජායාරූප වෙන් මාරු කිරීමට මාගේ අනුමැතිය නැත. මාගේ ජීවන විස්තරය පිළිබඳව කිසිදු ප්‍රකාශයක්, එම ජායාරූප මාරු කිරීමට මාගේ අනුමැතිය නැත.

..... හි ශ්‍රී ලංකා විදේශ දූත මණ්ඩලය හරහා මාගේ බලපත්‍රයක් අයදුම් කරන පරිදි (පුරු / මා / මම / මා) වන මම ශ්‍රී ලංකාවෙන් පිටතට යාමට පුරුම් දෙපාර්තමේන්තුව වෙත මාගේ අයදුම් පත්‍රය ඉදිරිපත් කිරීමට මාගේ අනුමැතිය නැත. එසේ නම් මම මෙහි දැන් ඉදිරිපත් කරමි.

Certificate Regrading the Applicant

(No fee is chargeable for this Certificate)

To the best of my personal knowledge and belief, the information given by the applicant is true and the declaration made above by the applicant is accurate. The applicant placed his/her signature in front of me on(Date) at(Place).

பெදே டூன மிஷன் ஸீல்/ Overseas Mission Seal/ வெளிநாட்டுத் தாதரக உத்தியோகமுள்வ இறப்பர் முத்திணை

.....
பெதே டூன மிஷன் வரலாறன் கிரெடிட்ரகல் ஓர்ஸை/
Signature of OM Authorized Officer/

.....
திகதி/ Date/ திகதி

தாதரக அதிகாரர் பெற்ற உத்தியோகத்தின் கைமெய்யம்

<p>(காரியாலய சூயைச்சகல கரண)</p> <p>(அலுவலக உபயோகத்திற்கு மாதிரம்)</p> <p>(For Office use only)</p> <p>பெதே டூன மிஷன் கிரெடிட்ரகல்</p> <p>வெளிநாட்டு இலங்கை தாதரகத்தின் விதந்துரை</p> <p>Recommendation of the Overseas Sri Lankan Mission</p>
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காரியாலய சூயைச்சகல கரண / அலுவலக உபயோகத்திற்கு மாதிரம்/ For Office use only	
<p>Special Reference to Controller / DC</p> <p>1. BC ALT/ DE</p> <p>2. NIC DF/ Double (Different/ Same)</p> <p>3. Appearance (Different/ Under Age/ Above Age)</p> <p>4. Black Listed: ID/ PPT/ BC or other reason</p> <p style="text-align: right;">Ac's Signature</p>	<p>PPT No :</p> <p>PPT Lost : Yes/ No</p> <p>BC No :</p> <p>District :</p> <p>NIC/ DL/ Postal ID</p> <p>MC No :</p> <p>District :</p> <p>Parents PPT copy/ NIC/ Consent Letter</p> <p>Ac's Order :</p>

Address in Australia:-

.....
.....
.....
.....

Date: -

Consul General
Consulate General of Sri Lanka
Melbourne

Declaration by an Applicant for a Sri Lankan Passport

I currently residing at the above address.

I truthfully declare that I have read the instructions in relation to obtaining a new Sri Lankan passport and am fully aware of the documents required to be submitted along with the application.

In the event of delay or refusal of issuing of a passport;

- ❖ I am fully aware that under any circumstances no refund will be made.
- ❖ I undertake to submit any additional document/s if required by the Immigration authorities after submitting the application.
- ❖ I understand that the Department of Immigration & Emigration of Sri Lanka is the competent authority of issuing passports and any restriction, alteration or endorsement in the passport is made at the discretion of the Immigration authorities.
- ❖ I am aware that the Consulate General will not be responsible for any delay or refusal of the issuance of passport.

Signature of Applicant: -

Signed at on this.....day of 20..... in my presence.

.....
Signature of Attester
Justice of Peace/ Consulate General official

Statutory Declaration for Lost Passport

I

at

do hereby solemnly and truthfully declare and affirm that I am a Citizen/ Dual Citizen of Sri Lanka and I have not acquired any other citizenship.

Dual Citizenship No (If Applicable):

.....

Signature of the Declarant

Signed before me.

.....

Signature of JP/Commissioner of Oaths

FORM "D"

APPLICATION FOR A SRI LANKA PASSPORT

PARTICULARS TO BE FURNISHED IN **DUPLICATE** BY AN APPLICANT
WHO HAS LOST HIS/HER PASSPORT

1.	Name:										
2.	Present Address:										
3.	Date & Place of Birth:										
4.	National Identity Card No:										
5.	Lost Passport No:										
6.	Details of any previous passport held: Date of Issue: Place of Issue:										
7.	Permanent address in Sri Lanka:										
8.	Date of leaving Sri Lanka for the first time:										
9.	Details of subsequent visits to Sri Lanka: <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 30%; text-align: center;">Year</th><th style="text-align: center;">Period of Stay</th></tr></thead><tbody><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr></tbody></table>	Year	Period of Stay								
Year	Period of Stay										
10.	Amount of Foreign Exchange taken out of Sri Lanka and in what year:										
11.	Present Employment:										
12.	Period of Present Employment:										
13.	Present Monthly Income:										
14.	Previous Employment Abroad, if any:										
15.	Previous Employment in Sri Lanka, if any:										
16.	Name & Address of the person who signed your security bond:										
17.	Name & Address of a person in Sri Lanka, who will give information regarding you:										

18.	Have you informed the Local Police regarding the loss of your passport and if so, when and where:
19.	Give briefly the circumstances under which the passport was lost:
20.	Length of residence in present country and how long you are authorised to stay and give details of visa/work permit etc:
21.	Do yo intend visiting Sri Lanka in the near future? If so, when?
22.	What countries do you intend to visit?
23.	Have you applied for, or obtained nationality of any other country?

I declare that the information given in this application is correct to the best of my knowledge and belief.

Date:.....

.....

Signature of Applicant



Form No:

**DEPARTMENT OF IMMIGRATION AND EMIGRATION
SRI LANKA**

STOLEN or LOST SRI LANKAN PASSPORT - COMPLAINT FORM

This form to be used by Sri Lankans abroad in case of stolen or lost passport. Please fill in the form and submit it to the nearest Sri Lankan Diplomatic Mission together with a Police Report obtained from the local police in the country of residence.

IMPORTANT:

upon accepting of this complaint, the Department of Immigration and Emigration will immediately cancel the stolen or lost passport and it will not be valid for use any longer. The details of cancellation will be automatically shared worldwide to avoid misuse. Never use the lost passport again. You are strongly advised to obtain a new passport immediately to avoid inconvenience.

PLEASE FILL IN BLOCK LETTERS

APPLICANT INFORMATION

1. Surname * (as appeared in the passport)

2. First name:*

3. Maiden Name:

4. Address in the country of residence

5. Contact details in the country of residence

Tel

Mobile

E mail

6. Address in Sri Lanka

7. Contact details in Sri Lanka

Tel

Mobile

E mail

