

APPLICATION FOR A NEW PASSPORT IN LIEU OF LOST PASSPORT

If your passport is lost, it is the responsibility of the holder to inform the concerned authorities immediately. Failure to do so may result in your passport being used for illegal activities, and you may be liable for aiding and abetting an offence.

Required Documents [Original+ 1 set of photocopies (excluding Forms K & D)] ALL PHOTOCOPIES SHOULD BE SUBMITTED IN A4 SIZE

Please note that applications submitted at the counter without originals **WILL NOT BE ACCEPTED.**

1. Duly filled "Form K"
2. Duly filled "Form D"
3. Complaint Form issued by Department of Immigration and Emigration, Sri Lanka
4. Three Passport Size Colour Photographs (3.5cm *4.5cm)
5. Original Sri Lankan Birth Certificate issued by the Registrar General Department, Sri Lanka **-Translation is not accepted.**
6. Sri Lankan Citizenship Certificate (Applicable only if you are born outside Sri Lanka)
7. Copy of stolen/lost Passport (Copies of Bio Data Page and observation page)
8. Police Report obtained from relevant Police Station
9. National Identity Card (Only if you have obtained a new Identity Card)
10. Dual Citizenship document (submit photocopies of both sides)
11. Foreign Passport (Applicable only for dual Citizenship holders)
12. (only if you have changed your name after Marriage) Original Marriage Certificate **-Translation is not accepted.**
13. Documents to prove your Profession (If applicable)
14. Visa Entitlement Verification Online (VEVO) from the Department of Immigration & Citizenship of Australia. This can be obtained free of charge from the Australian Immigration website. (Certificate should be less than a month old from the date of submission of the application).
To obtain VEVO please visit the following website:
<https://online.immi.gov.au/evo/firstParty?actionType=query>

Instructions

1. When your passport is realised to be lost or stolen, **immediately make a complaint to your local police station** in your country of residence. Obtain a **Police Report (Statutory Declaration)**.
2. **Photographs**
-Please make sure that your glasses/hats or caps are removed.
-Both ears and the forehead should be clearly visible.
3. If you are **above 16 years of age** and if you have **not yet obtained a Sri Lankan Identity Card**, a letter should be submitted by you stating your consent to obtain a new Identity Card upon your first entry to Sri Lanka. This letter should be addressed to the "Controller General, Department of Immigration and Emigration, Sri Lanka"
4. **Dual Citizenship Applicant under Retention category** – If you have not yet obtained a foreign passport, you should submit a letter confirming that. This letter should be addressed to the "Controller General, Department of Immigration and Emigration, Sri Lanka"
5. Attestations are not required if documents are submitted directly to the Consulate office by Applicant. Forms should be signed only before an authorized officer of the Consulate.

Payment Details

Payment should be made in Cash at the Counter

- **New Passport Fee: AUD 541** (if a photocopy of the Bio-Data page of the lost passport is available)
- **New Passport Fee: AUD 683** (if a photocopy of the Bio-Data page of the lost passport is unavailable)
 - **Personal/Company cheques and Credit/debit Cards are not accepted.**

If you wish to submit the documents by Post; Application (page 4) and copies of all other required documents need to be certified by an authorized Australian certification bodies (Lawyer, Doctor, Justice of Peace, Police Officer or Pharmacist).

- **The relevant amount should be sent by Postal Money Order (Australia Post) /Bank draft drawn in favour of the "Consulate General of Sri Lanka"**



ආගමන හා විගමන දෙපාර්තමේන්තුව
 குடிவரவு, குடியகல்வுத் திணைக்களம்
 DEPARTMENT OF IMMIGRATION AND EMIGRATION
 විදේශ පුර මණ්ඩල දෙපාර්තමේන්තුව
 வெளிநாட்டு தூதரகம்
 Overseas Mission



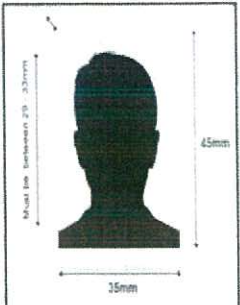
ආගමන හා විගමන පත්‍රයේ Form } K
 ආ. ප. 35 A } 35 A
 I.E.

ශ්‍රී ලංකා ගමන් බලපත්‍රයක්, හදිසි/හදුනාගැනීමේ සහතිකයක් සඳහා ඉල්ලුම්පත්‍රය
 இலங்கை கடவுச்சீட்டு, அவசரகால/அடையாளச் சான்றிதழ் விண்ணப்பம்
 APPLICATION FOR A SRI LANKAN PASSPORT, EMERGENCY/ IDENTITY CERTIFICATE

පරිගණකයට ඇතුළත් කළ හැක්කේ ඉංග්‍රීසි භාෂාවෙන් පමණක් බැවින් අයදුම්පත් ඉංග්‍රීසියෙන් පමණක් පිරවිය යුතුය. අවශ්‍ය නම් වැඩි විස්තර සඳහා ආ. ප. 35 (ඔ) උපදෙස් පත්‍රිකාව (සිංහල/දෙමළ) බලන්න.

கணினியானது ஆங்கில மொழியை மட்டுமே ஏற்றுக்கொள்வதால் விண்ணப்பம் படிவத்தை ஆங்கிலத்தில் மட்டுமே பூர்த்திசெய்ய வேண்டும். அவசியமானில் (சிங்களம்/தமிழ்) மேலதிக தகவல்களுக்கு அறிவுறுத்தல் படிவத்தைப் பார்க்கவும். (கு.ந. 35A)

The data and information are fed into the computer only in English Language. Hence the application must be filled in English. If necessary, please read instructions in form I.E. 35 "B" (Sinhala/Tamil)



ආර්ග්‍රහණ ප්‍රයෝජනය සඳහා/ அலுவலக உபயோகத்திற்கு மட்டும்/ For Office use only

APPLICATION No. N	APPLICATED PASSPORT No.	AC CODE
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*1. Type of Travel Document required } All Countries Middle East Countries Emergency Certificate Identity Certificate

*2. Present Travel Document Number 3. NMRP No. (If any) 4. Personal Identity Card Number

*5. Surname }

*6. Other Names }

*7. Permanent Address Overseas } **Residential Address in Australia**

*8. Date of Birth } Date Month Year

*9. Birth Certificate } Number District

*10. Place of Birth }

*11. Sex } Female Male

12. Profession/ Occupation/ Job } **Require supporting documents please refer to check list**

*13. Have you obtained Citizenship of a foreign country or Dual Citizenship in Sri Lanka } Yes No
 If Yes. Dual Citizenship No.
 (Please fill up fields 18 and 19)

*14. Mobile Phone No. Overseas } **Australian Mobile Number**

*15. e-mail Address }

-(Do not Print)Reference Purpose Only-

මොබිටෙල් වෙතින් අඩුම රේම් භාස්තු
 Enjoy the best rates from Mobite while you roam across the world
 අමතන්න/ அழையுங்கள்/ Call 1717

* Mandatory Feilds

Certificate Regarding the Applicant

(No fee is chargeable for this Certificate)

To the best of my personal knowledge and belief, the information given by the applicant is true and the declaration made above by the applicant is accurate. The applicant placed his/her signature in front of me on (Date) at (Place).

විදේශ උප මණ්ඩල ඉඩපිටි/ Overseas Mission Seal/ வெளிநாட்டுத் தூதரக உத்தியோகபூர்வ இலாகா முத்திரை

**-Required only if you are posting your application-
Certify this section by an authorised person (please refer to the check list for further information).**

.....
විදේශ උප මණ්ඩල විද්වතුන් විලාසිතියෙන් අත්සන/
Signature of OM Authorized Officer/
தூதரக அதிகாரம் பெற்ற உத்தியோகத்தின் கையொப்பம்

.....
දිනය/ Date/ நாதி

(කාර්යාලයේ ප්‍රයෝජනය සඳහා)
(அலுவலக உபயோகத்திற்கு மாதிரி)
(For Office use only)

විදේශ උප මණ්ඩල විද්වතුන්
வெளிநாட்டு இலங்கை தூதரகத்தின் விதந்துரை
Recommendation of the Overseas Sri Lankan Mission

කාර්යාලයේ ප්‍රයෝජනය සඳහා (அலுவலக உபயோகத்திற்கு மாதிரி) / For Office use only	
<p>Special Reference to Controller / DC</p> <p>1. BC ALT/ DE</p> <p>2. NIC DF/ Double (Different/ Same)</p> <p>3. Appearance (Different/ Under Age/ Above Age)</p> <p>4. Black Listed ID/ PPT/ BC or other reason</p> <p align="right">Ac's Signature</p>	<p>PPT No</p> <p>PPT Lost Yes/ No</p> <p>BC No</p> <p>District</p> <p>NIC/ DL/ Postal ID</p> <p>MC No</p> <p>District</p> <p>Parents PPT copy/ NIC/ Consent Letter</p> <p>Ac's Order</p>

FORM "D"

APPLICATION FOR A SRI LANKA PASSPORT

PARTICULARS TO BE FURNISHED IN DUPLICATE BY AN APPLICANT WHO HAS LOST HIS/HER PASSPORT

1.	Name:
2.	Present Address:
3.	Date & Place of Birth:
4.	National Identity Card No:
5.	Lost Passport No:
6.	Details of any previous passport held: Date of Issue: _____ Place of Issue: _____
7.	Permanent address in Sri Lanka:
8.	Date of leaving Sri Lanka for the first time:
9.	Details of subsequent visits to Sri Lanka: Year _____ Period of Stay _____ _____ _____ _____
10.	Amount of Foreign Exchange taken out of Sri Lanka and in what year:
11.	Present Employment:
12.	Period of Present Employment:
13.	Present Monthly Income:
14.	Previous Employment Abroad, if any:
15.	Previous Employment in Sri Lanka, if any:
16.	Name & Address of the person who signed your security bond:
17.	Name & Address of a person in Sri Lanka, who will give information regarding you:

18.	Have you informed the Local Police regarding the loss of your passport and if so, when and where:
19.	Give briefly the circumstances under which the passport was lost:
20.	Length of residence in present country and how long you are authorised to stay and give details of visa/work permit etc:
21.	Do you intend visiting Sri Lanka in the near future. If so, when?
22.	What countries do you intend to visit:
23.	Have you applied for, or obtained nationality of any other country?

I declare that the information given in this application is correct to the best of my knowledge and belief.

Date:.....

.....
Signature of Applicant

**If you are posting
the application,
your signature
should be
certified by an
authorised person**



.....
Signature of Applicant



Form No: _____

**DEPARTMENT OF IMMIGRATION AND EMIGRATION
SRI LANKA**

STOLEN or LOST SRI LANKAN PASSPORT - COMPLAINT FORM

This form to be used by Sri Lankans abroad in case of stolen or lost passport. Please fill in the form and submit it to the nearest Sri Lankan Diplomatic Mission together with a Police Report obtained from the local police in the country of residence.

IMPORTANT:

upon accepting of this complaint, the Department of Immigration and Emigration will immediately cancel the stolen or lost passport and it will not be valid for use any longer. The details of cancellation will be automatically shared worldwide to avoid misuse. Never use the lost passport again. You are strongly advised to obtain a new passport immediately to avoid inconvenience.

PLEASE FILL IN BLOCK LETTERS

APPLICANT INFORMATION

1. Surname * (as appeared in the passport)

2. First name:*

3. Maiden Name:

4. Address in the country of residence

5. Contact details in the country of residence

Tel: _____ Mobile: _____

E mail: _____

6. Address in Sri Lanka

7. Contact details in Sri Lanka

Tel: _____ Mobile: _____

E mail: _____

SPECIMEN

Statutory Declaration for Lost Passport

I

at

do hereby solemnly and truthfully declare and affirm that I am a Citizen/ Dual Citizen of Sri Lanka and I have not acquired any other citizenship.

Dual Citizenship No (If Applicable):

.....

Signature of the Declarant

Signed before me.

.....

Signature of JP/Commissioner of Oaths

If you are posting the application, your signature should be certified by an authorised person

SPECIMEN



ආගමන හා විගමන දෙපාර්තමේන්තුව
குடியகல்வுத் திணைக்களம்
DEPARTMENT OF IMMIGRATION AND EMIGRATION



පාසාපිටි පත්‍රයේ
Form } K
ප. එ.
ක. ක
I.E. } 35 A

විදේශ දූත මණ්ඩල සේවය
வெளிநாட்டு தூதரகம்
Overseas Mission



ශ්‍රී ලංකා ගමන් බලපත්‍රයක්, හදිසි/හදුනාගැනීමේ සහතිකයක් සඳහා ඉල්ලුම්පත්‍රය
இலங்கை கடவுச்சீட்டு, அவசரகால/அடையாளச் சான்றிதழ் விண்ணப்பம்
APPLICATION FOR A SRI LANKAN PASSPORT, EMERGENCY/ IDENTITY CERTIFICATE

එක් ජනාරචනයක් මෙහි ඇලවියක
நிழல் படத்தில் ஒன்றை இங்கே ஒட்டவும்
Affix One Photograph Here

පරිගණකයට ඇතුළත් කළ තැක්කේ ඉංග්‍රීසි භාෂාවෙන් පමණක් බැවින් ඇදැමීමට ඉංග්‍රීසියෙන් පමණක් පිරවිය යුතුය. අවශ්‍ය නම් වැඩි විස්තර සඳහා ආ.වි. 35 (ක) උපදෙස් පත්‍රිකාව (සිංහල/දෙමළ) බලන්න.

கணினியானது ஆங்கில மொழியை மட்டுமே ஏற்றுக்கொள்வதால் விண்ணப்பப் படிவத்தை ஆங்கிலத்தில் மட்டுமே பூர்த்திசெய்ய வேண்டும். அவசியமான வின (சீங்களம்/தமிழ்) மொழிக் தகவல்களுக்கு அறிவுறுத்தல் படிவத்தைப் பார்க்கவும். (கு.க. 35(க))

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කාර්යාලයේ ප්‍රයෝජනය සඳහා/ அலுவலக உபயோகத்திற்கு மரத்திற்கு / For Office use only

APPLICATION No.	APPLICATED PASSPORT No.	AC CODE
N		

1. Type of Travel Document required } All Countries Middle East Countries Emergency Certificate Identity Certificate

2. Present Travel Document Number

3. NMRP No. (If any)

4. Personal Identity Card Number

5. Surname }

6. Other Names }

7. Permanent Address Overseas }

8. Date of Birth } Date Month Year

9. Birth Certificate } Number District

10. Place of Birth }

11. Sex } Female Male

12. Profession/ Occupation/ Job }

13. Have you obtained Citizenship of a foreign country or Dual Citizenship in Sri Lanka } Yes No

If Yes, Dual Citizenship No.
(Please fill up fields 18 and 19)

14. Mobile Phone No. Overseas }

15. e-mail Address }

Certificate Regrading the Applicant

(No fee is chargeable for this Certificate)

To the best of my personal knowledge and belief, the information given by the applicant is true and the declaration made above by the applicant is accurate. The applicant placed his/her signature in front of me on(Date) at (Place).

විදේශ දූත මණ්ඩල මුද්‍රාව/ Overseas Mission Seal/ வெளிநாட்டுத் தாதரக உத்தியோகபூர்வ தீர்ப்பு முத்திரை

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 විදේශ දූත මණ්ඩල බලධාරීගේ අත්සන/
 Signature of OM Authorized Officer/
 தாதரக அதிகாரம் பெற்ற உத்தியோகத்தின் கையொப்பம்

.....
 දිනය/ Date/ திகதி

<p>(කාර්යාලයේ ප්‍රයෝජනය සඳහා) (அலுவலக உபயோகத்திற்கு மாதிரிம்) (For Office use only)</p> <p>විදේශ දූත මණ්ඩල නිර්දේශය வெளிநாட்டு இலங்கை தாதரகத்தின் விதந்துரை Recommendation of the Overseas Sri Lankan Mission</p>

කාර්යාලයේ ප්‍රයෝජනය සඳහා /அலுவலக உபயோகத்திற்கு மாதிரிம்/ For Office use only	
<p>Special Reference to Controller / DC</p> <p>1. BC ALT/ DE</p> <p>2. NIC DF/ Double (Different/ Same)</p> <p>3. Appearance (Different/ Under Age/ Above Age)</p> <p>4. Black Listed: ID/ PPT/ BC or other reason</p> <p style="text-align: right; margin-top: 20px;">Ac's Signature</p>	<p>PPT No :</p> <p>PPT Lost : Yes/ No</p> <p>BC No :</p> <p>District :</p> <p>NIC/ DL/ Postal ID</p> <p>MC No :</p> <p>District :</p> <p>Parents PPT copy/ NIC/ Consent Letter</p> <p>Ac's Order :</p>

FORM "D"

APPLICATION FOR A SRI LANKA PASSPORT

PARTICULARS TO BE FURNISHED IN **DUPLICATE** BY AN APPLICANT
WHO HAS **LOST HIS/HER PASSPORT**

1.	Name:										
2.	Present Address:										
3.	Date & Place of Birth:										
4.	National Identity Card No:										
5.	Lost Passport No:										
6.	Details of any previous passport held: Date of Issue: _____ Place of Issue: _____										
7.	Permanent address in Sri Lanka:										
8.	Date of leaving Sri Lanka for the first time:										
9.	Details of subsequent visits to Sri Lanka:										
	<table border="1"> <thead> <tr> <th>Year</th> <th>Period of Stay</th> </tr> </thead> <tbody> <tr> <td>-----</td> <td>-----</td> </tr> <tr> <td>-----</td> <td>-----</td> </tr> <tr> <td>-----</td> <td>-----</td> </tr> <tr> <td>-----</td> <td>-----</td> </tr> </tbody> </table>	Year	Period of Stay	-----	-----	-----	-----	-----	-----	-----	-----
Year	Period of Stay										
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10.	Amount of Foreign Exchange taken out of Sri Lanka and in what year:										
11.	Present Employment:										
12.	Period of Present Employment:										
13.	Present Monthly Income:										
14.	Previous Employment Abroad, if any:										
15.	Previous Employment in Sri Lanka, if any:										
16.	Name & Address of the person who signed your security bond:										
17.	Name & Address of a person in Sri Lanka, who will give information regarding you:										

18.	Have you informed the Local Police regarding the loss of your passport and if so, when and where:
19.	Give briefly the circumstances under which the passport was lost:
20.	Length of residence in present country and how long you are authorised to stay and give details of visa/work permit etc:
21.	Do yo intend visiting Sri Lanka in the near future? If so, when?
22.	What countries do you intend to visit?
23.	Have you applied for, or obtained nationality of any other country?

I declare that the information given in this application is correct to the best of my knowledge and belief.

Date:.....

.....

Signature of Applicant

Statutory Declaration for Lost Passport

I

at

do hereby solemnly and truthfully declare and affirm that I am a Citizen/ Dual Citizen of Sri Lanka and I have not acquired any other citizenship.

Dual Citizenship No (If Applicable):

.....

Signature of the Declarant

Signed before me.

.....

Signature of JP/Commissioner of Oaths