

## APPLICATION FOR A NEW PASSPORT IN LIEU OF LOST PASSPORT

If your passport is lost, it is the responsibility of the holder to inform the concerned authorities immediately. Failure to do so may result in your passport being used for illegal activities, and you may be liable for aiding and abetting an offence.

**Required Documents [Original+ 1 set of photocopies (excluding Forms K & D)] ALL PHOTOCOPIES SHOULD BE SUBMITTED IN A4 SIZE**

Please note that applications submitted without originals **WILL NOT BE ACCEPTED.**

1. Duly filled "Form K"
2. Duly filled "Form D"
3. Complaint Form issued by Department of Immigration and Emigration, Sri Lanka
4. Three Passport Size Colour Photographs (3.5cm \*4.5cm)
5. Original Sri Lankan Birth Certificate issued by the Registrar General Department, Sri Lanka (Translation is not accepted)
6. Sri Lankan Citizenship Certificate (Applicable only if you are born outside Sri Lanka)
7. Copy of stolen/lost Passport (Copies of Bio Data Page and observation page)
8. Police Report obtained from relevant Police Station
9. National Identity Card (Only if you have obtained a new Identity Card)
10. Dual Citizenship document (submit photocopies of both sides)
11. Foreign Passport (Applicable only for dual Citizenship holders)
12. (only if you have changed your name after Marriage) Original Marriage Certificate -Translation is not accepted.
13. Documents to prove your Profession (If applicable)
14. Visa Entitlement Verification Online (VEVO) from the Department of Immigration & Citizenship of Australia. This can be obtained free of charge from the Australian Immigration website. (Certificate should be less than a month old from the date of submission of the application).

**To obtain VEVO please visit the following website: <https://online.immi.gov.au/evo/firstParty?actionType=query>**

### Instructions

1. When your passport is realised to be lost or stolen, **immediately make a complaint to your local police station** in your country of residence. Obtain a **Police Report (Statutory Declaration)**.
2. **Photographs** – Please make sure that your glasses/hats or caps are removed and both ears and forehead should be clearly visible.
3. If you are **above 16 years of age** and if you have **not yet obtained a Sri Lankan Identity Card**, a letter should be submitted by you stating your consent to obtain a new Identity Card upon your first entry to Sri Lanka. This letter should be addressed to the "Controller General, Department of Immigration and Emigration, Sri Lanka"
4. **Dual Citizenship Applicant under Retention category** – If you have not yet obtained a foreign passport, you should submit a letter confirming that. This letter should be addressed to the "Controller General, Department of Immigration and Emigration, Sri Lanka"
5. Attestations are not required if documents are submitted directly to the Consulate office by Applicant. Forms should be signed only before an authorized officer of the Consulate.
6. If you wish to submit the documents by Post, Application and copies of all other required documents need to be certified by an authorized Australian certification bodies. (Lawyer, Doctor, Justice of Peace, Police Officer or Pharmacist).

### Payment Details

- **New Passport Fee:** AUD 541 (if a photocopy of the Bio-Data page of the lost passport is available)
- **New Passport Fee:** AUD 683 (if a photocopy of the Bio-Data page of the lost passport is unavailable)

Payment should be made in Cash at the Counter or by Postal Order/Bank draft drawn in favour of the "Consulate General of Sri Lanka" if sent by Post. Credit/debit Cards are not acceptable.



ආගමන හා විගමන දෙපාර්තමේන්තුව  
 குடியகல்வுத் திணைக்களம்  
 DEPARTMENT OF IMMIGRATION AND EMIGRATION



ආගමන හා විගමන පත්‍රයේ ස්වරූපය } K  
 ආ.වි. 35 A }  
 I.E.

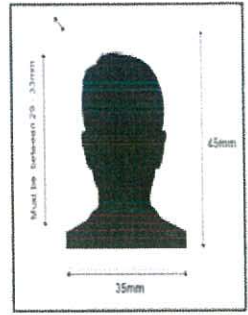
විදේශ පුර මාර්ගික කේට්ටය  
 வெளிநாட்டு தூதரகம்  
 Overseas Mission

ශ්‍රී ලංකා ගමන් බලපත්‍රයක්, හදිසි/හදුනාවැනීමේ සහතිකයක් සඳහා ඉල්ලුම්පත්‍රය  
 இலங்கை கூவுச்சீட்டு, அவசரகால/அனிடயாளர் சான்றுதழ் விண்ணப்பம்  
 APPLICATION FOR A SRI LANKAN PASSPORT, EMERGENCY/ IDENTITY CERTIFICATE

පරිගණකයට ඇතුළත් කළ හැක්කේ ඉංග්‍රීසි භාෂාවෙන් පමණක් බැවින් ඇතුළුපත් ඉංග්‍රීසියෙන් පමණක් පිරවිය යුතුය. අවශ්‍ය නම් වැඩි විස්තර සඳහා ආ.වි. 35 (ඕ) උපදෙස් පත්‍රිකාව (සිංහල/දෙමළ) බලන්න.

கணினியானது ஆங்கில மொழியை மட்டுமே ஏற்றுக்கொள்வதால் விண்ணப்பப் படிவத்தை ஆங்கிலத்தில் மட்டுமே பூர்த்திசெய்யவேண்டும். அவசியமானின் (சிங்களம்/தமிழ்) மேலதிக தகவல்களுக்கு அறிவுறுத்தல் படிவத்தைப் பார்க்கவும். (குறி: 35'ஓ')

The data and information are fed into the computer only in English Language. Hence the application must be filled in English. If necessary, please read instructions in form I.E. 35 "B" (Sinhala/Tamil)



මාර්ගගතව පුරවන්න පමණක් / அலுவலக உபயோகத்திற்கு மட்டும் / For Office use only

APPLICATION No.	APPLICATED PASSPORT No.	AC CODE
N		

\*1 Type of Travel Document required } All Countries  Middle East Countries  Emergency Certificate  Identity Certificate

\*2 Present Travel Document Number

3. NMRP No. (if any)

4. Personal Identity Card Number

\*5 Surname }

\*6 Other Names }

\*7 Permanent Address Overseas } **Residential Address in Australia**

\*8 Date of Birth } Date  Month  Year

\*9 Birth Certificate } Number  District

\*10 Place of Birth }

\*11 Sex } Female  Male

12 Profession/ Occupation/ Job } **Require supporting documents please refer to check list**

\*13 Have you obtained Citizenship of a foreign country or Dual Citizenship in Sri Lanka } Yes  No

If Yes, Dual Citizenship No. (Please fill up fields 18 and 19)

\*14 Mobile Phone No Overseas } **Australian Mobile Number**

\*15 e-mail Address }

-(Do not Print)Reference Purpose Only-

මොබිටෙල් වෙතින් අඩුම රේමිං කාඩ්දු  
 Mobitel  
 Enjoy the best rates from Mobitel while you roam across the world  
 අමතන්න/ அழையுங்கள்/ Call 1717

\* Mandatory Feilds





**Certificate Regarding the Applicant**

(No fee is chargeable for this Certificate)

To the best of my personal knowledge and belief, the information given by the applicant is true and the declaration made above by the applicant is accurate. The applicant placed his/her signature in front of me on ..... (Date) at ..... (Place).

විදේශ දූත මණ්ඩල ප්‍රධානි/ Overseas Mission Seal/ வெளிநாட்டுத் தூதரக உத்தியோகமும் இலங்கை முத்திரை

**-Required only if you are posting your application-  
Certify this section by an authorised person (please refer to the check list for further information).**

.....  
විදේශ දූත මණ්ඩල විලාසගත් විලාසිතියකේ අත්සන/  
Signature of OM Authorized Officer/

.....  
දිනය/ Date/ திகதி

.....  
தூதரக அதிகாரம் பெற்ற உத்தியோகத்தின் கையொப்பம்

(කාර්යාලයේ ප්‍රයෝජනය සඳහා)  
(அலுவலக உபயோகத்திற்கு மாதிரிம்)  
(For Office use only)

විදේශ දූත මණ්ඩල විලාසිතියකේ  
வெளிநாட்டு இலங்கை தூதரகத்தின் விதந்துரை  
Recommendation of the Overseas Sri Lankan Mission

කාර්යාලයේ ප්‍රයෝජනය සඳහා / அலுவலக உபயோகத்திற்கு மாதிரிம்/ For Office use only

**Special Reference to Controller / DC**

- 1 BC ALT/ DE
- 2 NIC DF/ Double (Different/ Same)
- 3 Appearance (Different/ Under Age/ Above Age)
- 4 Black Listed ID/ PPT/ BC or other reason

Ac's Signature

- PPT No
- PPT Lost Yes/ No
- BC No
- District
- NIC/ DL/ Postal ID
- MC No
- District
- Parents PPT copy/ NIC/ Consent Letter
- Ac's Order

Address in Australia

.....  
.....  
.....  
.....

Date :- .....

Consul General  
Consulate General of Sri Lanka  
Melbourne

**Declaration by an Applicant for a Sri Lankan Passport**

I..... currently residing at the above address.

I truthfully declare that I have read the instructions in relation to obtaining a new Sri Lankan passport and am fully aware of the documents required to be submitted along with the application.

In the event of delay or refusal of issuing of a passport;

- ❖ I am fully aware that under any circumstances no refund will be made.
- ❖ I undertake to submit any additional document/s if required by the Immigration authorities after submitting the application.
- ❖ I understand that the Department of Immigration & Emigration of Sri Lanka is the competent authority of issuing passports and any restriction alteration or endorsement in the passport is made at the discretions of the Immigration authorities
- ❖ I am aware that the Consulate General will not be responsible for any delay or refusal of the issuance of passport.

Signature of Applicant: - .....

Signed at ..... on this.....day  
of .....20 .....in my presence.

.....

Signature of the Attester

Justice of Peace/Consulate General Official

**If you are posting the application, your signature should be certified by an authorised person**



**FORM "D"**

**APPLICATION FOR A SRI LANKA PASSPORT**

**PARTICULARS TO BE FURNISHED IN DUPLICATE BY AN APPLICANT  
WHO HAS LOST HIS/HER PASSPORT**

1.	Name:										
2.	Present Address:										
3.	Date & Place of Birth:										
4.	National Identity Card No:										
5.	Lost Passport No:										
6.	Details of any previous passport held: Date of Issue: _____ Place of Issue: _____										
7.	Permanent address in Sri Lanka:										
8.	Date of leaving Sri Lanka for the first time:										
9.	Details of subsequent visits to Sri Lanka: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Year</th> <th style="width: 50%; text-align: center;">Period of Stay</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Year	Period of Stay								
Year	Period of Stay										
10.	Amount of Foreign Exchange taken out of Sri Lanka and in what year:										
11.	Present Employment:										
12.	Period of Present Employment:										
13.	Present Monthly Income:										
14.	Previous Employment Abroad, if any:										
15.	Previous Employment in Sri Lanka, if any:										
16.	Name & Address of the person who signed your security bond:										
17.	Name & Address of a person in Sri Lanka, who will give information regarding you:										

18.	Have you informed the Local Police regarding the loss of your passport and if so, when and where:
19.	Give briefly the circumstances under which the passport was lost:
20.	Length of residence in present country and how long you are authorised to stay and give details of visa/work permit etc:
21.	Do you intend visiting Sri Lanka in the near future. If so, when?
22.	What countries do you intend to visit:
23.	Have you applied for, or obtained nationality of any other country?

I declare that the information given in this application is correct to the best of my knowledge and belief.

Date:.....

.....  
Signature of Applicant

**If you are posting  
the application,  
your signature  
should be  
certified by an  
authorised person**



.....  
Signature of Applicant



Form No: \_\_\_\_\_

**DEPARTMENT OF IMMIGRATION AND EMIGRATION  
SRI LANKA**

**STOLEN or LOST SRI LANKAN PASSPORT - COMPLAINT FORM**

This form to be used by Sri Lankans abroad in case of stolen or lost passport. Please fill in the form and submit it to the nearest Sri Lankan Diplomatic Mission together with a Police Report obtained from the local police in the country of residence.

**IMPORTANT:**

upon accepting of this complaint, the Department of Immigration and Emigration will immediately cancel the stolen or lost passport and it will not be valid for use any longer. The details of cancellation will be automatically shared worldwide to avoid misuse. Never use the lost passport again. You are strongly advised to obtain a new passport immediately to avoid inconvenience.

PLEASE FILL IN BLOCK LETTERS

**APPLICANT INFORMATION**

1. Surname \* ( as appeared in the passport )

\_\_\_\_\_

2. First name:\*

\_\_\_\_\_

3. Maiden Name:

\_\_\_\_\_

4. Address in the country of residence

\_\_\_\_\_  
\_\_\_\_\_

5. Contact details in the country of residence

Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_  
E mail: \_\_\_\_\_

6. Address in Sri Lanka

\_\_\_\_\_  
\_\_\_\_\_

7. Contact details in Sri Lanka

Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_  
E mail: \_\_\_\_\_

**SPECIMEN**



## Statutory Declaration for Lost Passport

I .....

at .....

do hereby solemnly and truthfully declare and affirm that I am a Citizen/ Dual Citizen of Sri Lanka and I have not acquired any other citizenship.

Dual Citizenship No ( If Applicable): .....

.....

Signature of the Declarant

Signed before me.

.....

Signature of JP/Commissioner of Oaths

**If you are posting the application, your signature should be certified by an authorised person**

**SPECIMEN**





ආගමන හා විගමන දෙපාර්තමේන්තුව  
குடிவரவு, குடியகல்வுத் திணைக்களம்  
DEPARTMENT OF IMMIGRATION AND EMIGRATION

විදේශ දූත මණ්ඩල සේවය  
வெளிநாட்டு தூதரகம்  
Overseas Mission



සාකාශිත පත්‍රයක් Form } K  
ආ. ව. 35 A }  
ඉ. ඉ. 35 A }  
I.E. }



ශ්‍රී ලංකා ගමන් බලපත්‍රයක්, හදිසි/හදුනාගැනීමේ සහතිකයක් සඳහා ඉල්ලුම්පත්‍රය  
இலங்கை கடவுள் பீட்டு. அவசரகால/அடையாளச் சான்றிதழ் விண்ணப்பம்  
APPLICATION FOR A SRI LANKAN PASSPORT, EMERGENCY/ IDENTITY CERTIFICATE

විත් පැහැදිලි කිරීමේ ඉල්ලුමක්  
நீட்டில் 1.8.35-ல் ஒன்றை இலங்கை ஓட்டி வழம்  
Affix One Photograph Here

පරිගණකයට ඇතුළත් කළ හැක්කේ ඉංග්‍රීසි භාෂාවෙන් පමණක් වැඩිත් ඇදැවුම්පත් ඉංග්‍රීසියෙන් පමණක් පිරවිය යුතුය. අවශ්‍ය නම් වැඩි විස්තර සඳහා ආ.ව. 35 (බී) උපදෙස් පත්‍රිකාව (සිංහල/දෙමළ) බලන්න.

கணினியைத் துருவில பெறும்படி மட்டுமே ஏற்றுக்கொள்ளுவதால் விண்ணப்பப் படிவத்தை ஆங்கிலத்தில் மட்டுமே பூர்த்திசெய்தல் வேண்டும். அவசியமான வின (சங்களம்/தமிழ்) மொழிக் தகவல்களுக்கே அறிவுறுத்தல் படிவத்தைப் பார்க்கவும். (கு.கு. 35'11)

The data and information are fed into the computer only in English Language. Hence the application must be filled in English. If necessary, please read instructions in form I.E. 35 "B" (Sinhala/Tamil)

කාර්යාලයේ ප්‍රයෝජනය සඳහා/ அலுவலக உபயோகத்திற்கு மட்டும் / For Office use only

APPLICATION No.		APPLICATED PASSPORT No.	AC CODE
N			

1. Type of Travel Document required } All Countries  Middle East Countries  Emergency Certificate  Identity Certificate

2. Present Travel Document Number

3. NMRP No. (If any)

4. Personal Identity Card Number

5. Surname }

6. Other Names }

7. Permanent Address Overseas }

8. Date of Birth } Date  Month  Year

9. Birth Certificate } Number  District

10. Place of Birth }

11. Sex } Female  Male

12. Profession/ Occupation/ Job }

13. Have you obtained Citizenship of a foreign country or Dual Citizenship in Sri Lanka } Yes  No

If Yes, Dual Citizenship No.   
(Please fill up fields 18 and 19)

14. Mobile Phone No. Overseas }

15. e-mail Address }





## Certificate Regrading the Applicant

(No fee is chargeable for this Certificate)

To the best of my personal knowledge and belief, the information given by the applicant is true and the declaration made above by the applicant is accurate. The applicant placed his/her signature in front of me on .....(Date) at .....(Place).

විදේශ උප මණ්ඩල මුද්‍රාව/ Overseas Mission Seal/ வெளிநாட்டுத் தாதரக உத்தியோகத்தின் தீர்ப்பு முத்திரை

.....  
 විදේශ උප මණ්ඩල බලධරගේ අත්සන/  
 Signature of OM Authorized Officer/

.....  
 දිනය/ Date/ திகதி

தாதரக அதிகாரம் பெற்ற உத்தியோகத்தின் கையொப்பம்

<p>(කාර්යාලයේ ප්‍රයෝජනය සඳහා)                  (அலுவலக உபயோகத்திற்கு மாதிரிம்)                  (For Office use only)</p> <p>විදේශ උප මණ්ඩල නිර්දේශය                  வெளிநாட்டு இலங்கை தாதரகத்தின் வீதந்துரை                  Recommendation of the Overseas Sri Lankan Mission</p>
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කාර්යාලයේ ප්‍රයෝජනය සඳහා /அலுவலக உபயோகத்திற்கு மாதிரிம்/ For Office use only	
<p><b>Special Reference to Controller / DC</b></p> <p>1. BC ALT/ DE</p> <p>2. NIC DF/ Double (Different/ Same)</p> <p>3. Appearance (Different/ Under Age/ Above Age)</p> <p>4. Black Listed: ID/ PPT/ BC or other reason</p> <p style="text-align: right;">Ac's Signature</p>	<p>PPT No :</p> <p>PPT Lost : Yes/ No</p> <p>BC No :</p> <p>District :</p> <p>NIC/ DL/ Postal ID</p> <p>MC No :</p> <p>District :</p> <p>Parents PPT copy/ NIC/ Consent Letter</p> <p>Ac's Order :</p>

Address in Australia:-

.....  
.....  
.....  
.....

Date: - .....

Consul General  
Consulate General of Sri Lanka  
Melbourne

**Declaration by an Applicant for a Sri Lankan Passport**

I ..... currently residing at the above address.

I truthfully declare that I have read the instructions in relation to obtaining a new Sri Lankan passport and am fully aware of the documents required to be submitted along with the application.

In the event of delay or refusal of issuing of a passport;

- ❖ I am fully aware that under any circumstances no refund will be made.
- ❖ I undertake to submit any additional document/s if required by the Immigration authorities after submitting the application.
- ❖ I understand that the Department of Immigration & Emigration of Sri Lanka is the competent authority of issuing passports and any restriction, alteration or endorsement in the passport is made at the discretion of the Immigration authorities.
- ❖ I am aware that the Consulate General will not be responsible for any delay or refusal of the issuance of passport.

Signature of Applicant: - .....

Signed at ..... on this.....day of ..... 20..... in my presence.

.....  
Signature of Attester  
Justice of Peace/ Consulate General official

**FORM "D"**

**APPLICATION FOR A SRI LANKA PASSPORT**

**PARTICULARS TO BE FURNISHED IN DUPLICATE BY AN APPLICANT  
WHO HAS LOST HIS/HER PASSPORT**

1.	Name:	
2.	Present Address:	
3.	Date & Place of Birth:	
4.	National Identity Card No:	
5.	Lost Passport No:	
6.	Details of any previous passport held:	
	Date of Issue:	Place of Issue:
7.	Permanent address in Sri Lanka:	
8.	Date of leaving Sri Lanka for the first time:	
9.	Details of subsequent visits to Sri Lanka:	
	Year	Period of Stay
10.	Amount of Foreign Exchange taken out of Sri Lanka and in what year:	
11.	Present Employment:	
12.	Period of Present Employment:	
13.	Present Monthly Income:	
14.	Previous Employment Abroad, if any:	
15.	Previous Employment in Sri Lanka, if any:	
16.	Name & Address of the person who signed your security bond:	
17.	Name & Address of a person in Sri Lanka, who will give information regarding you:	

18.	Have you informed the Local Police regarding the loss of your passport and if so, when and where:
19.	Give briefly the circumstances under which the passport was lost:
20.	Length of residence in present country and how long you are authorised to stay and give details of visa/work permit etc:
21.	Do yo intend visiting Sri Lanka in the near future? If so, when?
22.	What countries do you intend to visit?
23.	Have you applied for, or obtained nationality of any other country?

I declare that the information given in this application is correct to the best of my knowledge and belief.

Date:.....

.....  
Signature of Applicant



**LOST AND STOLEN TRAVEL DOCUMENT DETAILS**

8. passport No

NIC No

9. Date Stolen / Lost

10. Place stolen / Lost

11 Have you ever lost a passport previously ?      Yes       No

12. Signature of the applicant \_\_\_\_\_

13. Date

**For office use only:**

Remarks:

Signature:

Date:

**Statutory Declaration for Lost Passport**

I .....

at .....

do hereby solemnly and truthfully declare and affirm that I am a Citizen/ Dual Citizen of Sri Lanka and I have not acquired any other citizenship.

Dual Citizenship No ( If Applicable): .....

.....

Signature of the Declarant

Signed before me.

.....

Signature of JP/Commissioner of Oaths