

## APPLICATION FOR REGISTRATION OF BIRTH & CITIZENSHIP

### CHECK LIST

For each supporting document required Original document + 1 Set of Photocopies should be submitted, unless indicated "Not required" in the following checklist.

**ALL PHOTOCOPIES SHOULD BE SUBMITTED IN A4 SIZE**

**Translations are not accepted in lieu of originals**

**Please "√" the checklist and attach it to the application before submitting the documents at the counter / via post**

Application for Registration of Birth	Applicant Checklist		Officer Check list
	Original	Photocopy	
Registration From B4 OR B6		Not Required	
Citizenship Application Form		Not Required	
Statutory Declaration Form^		Not Required	
Child's Australian Birth Certificate			
Father's Original Birth Certificate *1			
Bio Data Page of the Father's Sri Lankan Passport*2			
Father's Visa Entitlement Verification Online (VEVO) *3		Not Required	
Father's Dual Citizenship Certificate^			
Mother's Original Birth Certificate *1			
Bio-Data Page of Mother's Sri Lankan Passport*2			
Mother's Visa Entitlement Verification Online (VEVO) *3		Not Required	
Mother's Dual Citizenship Certificate^			
Parent's Bio-Data pages of foreign passports and Citizenship certificate copies ^			
Parent's Original Marriage Certificate			

- \* Please see footnotes
- ^ If applicable

**\*1.** Recently issued (certificates obtained before 2008 will not be accepted) Original Birth Certificates of Mother & Father (Please note that the English translations OR certificates "issued free of charge" will not be accepted).

**You (applicant / third party) can obtain a fresh Birth Certificate by providing details of the applicant's Birth Certificate from the following institutions:**

I. Registrar General's Department, Maligawatta.

II. Relevant District Secretariat as per his/her place of birth or any Divisional Secretariat within the District.

**\*2.** Bio-Data Page of the parents' passports, as used at the time of the child's birth. Bio Data Page of Foreign Passport and Citizenship Certificate (If applicable)

**\*3.** Visa Entitlement Verification Online (VEVO) from the Department of Immigration & Citizenship of Australia, for applicable parents. This can be obtained free of charge from the Australian Immigration website. (Certificate should be less than a month old from the date of submission of the application).

**To obtain VEVO please visit the following website:**

<https://online.immi.gov.au/evo/firstParty?actionType=query>

If you are not a Sri Lankan citizen at the time of submission of the application, you have to submit documents to prove your visa status/citizenship at the time of child's birth.

DECLARATION OF BIRTH UNDER SECTION 16

(To be forwarded by the Declarant direct to the Registrar of the Division in which the birth occurred)

Birth in the AUSTRALIA (Melbourne) Division of the COLOMBO (Consular) District

1.	Date and place of birth <sup>1</sup>		
2.	Name		
3.	Sex		
4.	Father's	Full name	
		Date of birth	
		Place of birth	
		Race <sup>2</sup>	
		Rank or profession	
5.	Mother's	Full name (Maiden)	
		Date of birth	
		Place of birth	
		Race <sup>2</sup>	
		Residence <sup>3</sup>	
		Age	
6.	Were parents married? If so, when and where		
7.	If grandfather born in Sri Lanka <sup>4</sup>	His full name	
		His year of birth	
		His place of birth	
8.	If the father was not born in Sri Lanka, and if great-grand- father was born in Sri Lanka, the great- grandfather's <sup>1</sup>	Full name	
		Year of birth	
		Place of birth	
9.	Declarant's full name, rank or profession and residence and in what capacity he gives information		

10.	Parent's signature in the case of illegitimate child, if the father's particulars are to be entered in the register	(To be filled only in case of illegitimate birth)
		Father's
		Mother's

I do hereby declare the above to be a true and correct statement

Witness my hand at ..... this ..... day of ..... 20.....

√Signature of declarant



√To be initialled and dated by declarant

Subscribed in the presence of:-

*1<sup>st</sup> Witness*

*2<sup>nd</sup> Witness*

Full name:

Full name:

Residence:

Residence:

Signature:

Signature:

1. Specify all the particulars relating to the dates, including the month and last portion of the year, in letters, for instance, first day of January, 1953 (fifty-three).
2. Tamils or Moors must be described as "Ceylon Tamil" or "Ceylon Moor" or "Indian Tamil" or Indian Moor", as the case may be.
3. Mother's full postal address should be given in addition to stating her permanent residence. In describing permanent residence, her village and revenue division or if a proclaimed town, the ward and street should be given. In the case of an estate Indian labourer, the name of the estate and revenue division should be given.
4. In the case of a person born in wedlock, information should be given of the paternal grandfather and great-grandfather and in the case of a person not so born, and not legitimated by the subsequent marriage of the parents, information should be given of the maternal grandfather and great-grandfather.

*N.B. - If the name of the child is not specified in this form, the father or mother or guardian of the child is bound within 42 days to make an application under Section 27 of the Act for the insertion of the name of the child.*

**STATUTORY DECLARATION**

I .....  
of .....  
bearing Sri Lanka Passport No : ..... issued at .....  
on ..... do hereby solemnly and truthfully declare and affirm  
that I was a Citizen of Sri Lanka on .....  
(date of birth of the child) date of birth of my son / daughter  
.....  
and was **NOT** on this date a citizen of any other country.

.....  
**Signature of Applicant**  
**(Father / Mother)**

.....  
**Signature of Officer Certifying**

(this declaration should be witnessed preferably by a Justice of Peace or  
Commissioner of Oaths)

පුරවැසි 1  
குடியரிமை 1  
Citizenship 1



1948 අංක 18 දරන ලංකා පුරවැසි පනත යටතේ  
ශ්‍රී ලංකාවේ පිටත සිදුවූ උපතක් ලියාපදිංචි කිරීම සඳහා වන අයදුම්පත්‍රය  
1948 இன் 18 ஆம் இலக்க இலங்கைக் குடியரிமைச் சட்டத்தின் கீழ்  
இலங்கைக்கு வெளியே நிகழ்ந்த பிறப்பைப் பதிவு செய்வதற்கான விண்ணப்பம்  
APPLICATION FOR REGISTRATION OF BIRTH OUTSIDE SRI LANKA  
under the CEYLON CITIZENSHIP ACT No. 18 OF 1948

ආගමන හා විගමන පාලන සඳහා වෙන්ව ඇත.

.....(දරුවාගේ නම) වන මාගේ දරුවා ශ්‍රී ලංකාවේ  
පිට උපන් බව මෙයින් වාර්තා කරමින් එම උප්පන්නය ලියාපදිංචි කරන ලෙස 1948 අංක 18 දරන පුරවැසි පනතේ 5(2) වන  
වගන්තියේ නියම වූ ප්‍රකාර පනත අත්පත් කරන මෙම ඉල්ලා සිටිමි. පනත දැන්වා ඇති විස්තර සත්‍ය බවත්, නිවැරදි බවත් ප්‍රකාශ  
කරමි.

குடிவரவு, குடியகல்வு கட்டுப்பாட்டாளர் நாயகம்.

.....(குழந்தையின் பெயர்) ஆகிய எனது குழந்தை இலங்கைக்கு வெளியே நிகழ்ந்த பிறப்பு  
என இத்தரால் அறியத்தகுந்ததுடன், அத்தகைய பிறப்பை பதிவுசெய்யமாறு, 1948 இன் 18 ஆம் இலக்க குடியரிமைச் சட்டத்தின்  
5(2) ஆம் பீவின் தேவைகளின் பிரகாரம், கீழே கையொப்பம்ட்டுள்ள நான் விண்ணப்பம் செய்யகிறேன். என்னால் கீழே  
கொடுக்கப்பட்டுள்ள விபரங்கள் யாவும் உண்மையானவை எனவும் சரியானவை எனவும் உறுதியளிக்ககிறேன்.

To: - CONTROLLER GENERAL/IMMIGRATION AND EMIGRATION

[To be completed in BLOCK letters]

I, the undersigned hereby report the birth outside Sri Lanka of my child .....  
..... (Name of the Child) and apply for registration  
thereof in accordance with the requirements of Section 5(2) of the Citizenship Act. No. 18 of 1948. I declare that the particulars stated by me  
below are true and correct.

දිනය }  
නිකුත් } .....  
Date }

.....  
ඉල්ලුම්කරුගේ අත්පත  
விண்ணப்பதாரரின் கையொப்பம்  
Signature of Applicant.

**அ - ஒட்டுமொத்தப் பிழிவடிவ விவரம்**  
**அ - விண்ணப்பதாரர் பற்றிய விபரங்கள்**  
**A - PARTICULARS RELATING TO THE APPLICANT**

1. ஒட்டுமொத்தப் பிழிவடிவ விவரம்  
 Full Name of Applicant
2. பிழிவடிவ முகவரி  
 Postal Address in the Country of Domicile
3. மின்னஞ்சல் முகவரி  
 e-mail Address 

.....
4. உள்ளூர் தொலைபேசி - உள்ளூர்  
 Telephone - Local 



  
 வெளிநாடு  
 Overseas
5. ஒட்டுமொத்தப் பிழிவடிவ விவரம் :  
 Relationship of Applicant to Child

(ஒட்டுமொத்தப் பிழிவடிவ விவரம் இல்லாதவிடத்துக்கு, தந்தை அல்லது தாய் இல்லையென்றால், இந்த விண்ணப்பத்தை சமர்ப்பிக்க அளிக்கக்கூடிய காரணங்களைக் காட்டுதல் வேண்டும்.) If the applicant is neither the father nor the mother of the child, the reasons why the latter are unable to apply should be stated here.)



**ஆ - குழந்தை பிழிவடிவ விவரம்**  
**ஆ - குழந்தை தொடர்பான விபரங்கள்**  
**B - PARTICULARS RELATING TO THE CHILD**

6. குழந்தையின் முழுப் பெயர்  
 Full Name of Child
7. பாலினம்  
 Sex 

ஆண் Male	<input type="checkbox"/>	பெண் Female	<input type="checkbox"/>
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8. பிறந்த தேதி  
 Date of Birth 

தேதி Date	<input type="text"/>	மாதம் Month	<input type="text"/>	ஆண்டு Year	<input type="text"/>	<input type="text"/>	<input type="text"/>
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9. பிறந்த இடம் (சாலை, நகரம்)  
 Place of birth (Street, Town) 



  
 ராஜ்யம்/நாடு/ Country :







