

APPLICATION FOR REGISTRATION OF BIRTH & CITIZENSHIP

CHECK LIST

For each supporting document required Original document + 1 Set of Photocopies should be submitted, unless indicated "Not required" in the following checklist.

ALL PHOTOCOPIES SHOULD BE SUBMITTED IN A4 SIZE. Copies of both sides of each certificate/card should be submitted. Copies of bio-data page and observation page of the passports should be submitted. Translations are not accepted in lieu of originals

Please "✓" the checklist and attach it to the application before submitting the documents at the counter / via post

S.No	Application for Registration of Birth	Applicant Checklist		Officer Check list
		Original	Photocopy	
1.	Registration From B4 OR B6		Not Required	
2.	A letter of explanation for late registration, addressed to the "Registrar General, Registrar General's Department, Colombo" (only if the birth is registered after three months)^		Not Required	
3.	Citizenship Application Form		Not Required	
4.	Statutory Declaration Form^		Not Required	
5.	Child's Australian Birth Certificate			
6.	Father's Original Birth Certificate *1			
7.	Bio Data Page of the Father's Sri Lankan Passport*2			
8.	Father's Visa Entitlement Verification Online (VEVO) *3		Not Required	
9.	Father's Dual Citizenship Certificate^			
10.	Mother's Original Birth Certificate *1			
11.	Bio-Data Page of Mother's Sri Lankan Passport*2			
12.	Mother's Visa Entitlement Verification Online (VEVO) *3		Not Required	
13.	Mother's Dual Citizenship Certificate^			
14.	Parent's Bio-Data pages of foreign passports and Citizenship certificate copies ^			
15.	Parent's Original Marriage Certificate			

- * Please see footnotes
- ^ If applicable

***1.** Recently issued (certificates obtained before 2008 will not be accepted) Original Birth Certificates of Mother & Father (Please note that the English translations OR certificates "issued free of charge" will not be accepted).

You (applicant /third party) can obtain a fresh Birth Certificate by providing details of the applicant's Birth Certificate from the following institutions:

- Registrar General's Department Counter located at the Department of Immigration & Emigration (Head office) in Battaramulla, Sri Lanka
- Relevant Divisional Secretariat as per parent's place of birth

***2.** Bio-Data Page of the parents' passports, as used at the time of the child's birth. Bio Data Page of Foreign Passport and Citizenship Certificate (If applicable)

***3.** Visa Entitlement Verification Online (VEVO) from the Department of Immigration & Citizenship of Australia, for applicable parents. This can be obtained free of charge from the Australian Immigration website. (Certificate should be less than a month old from the date of submission of the application).

To obtain VEVO please visit the following website:

<https://online.immi.gov.au/evo/firstParty?actionType=query>

If you are not a Sri Lankan citizen at the time of submission of the application, you have to submit documents to prove your visa status/citizenship at the time of child's birth.

DECLARATION OF BIRTH AFTER THREE MONTHS (SECTION 24)
(To be forwarded direct to the District Registrar of the District in which the birth occurred)

Whereas the birth of the child herein named has not been registered within three months and it is now necessary to register the same, I,
ofdo hereby declare that the following particulars to be registered concerning its birth and name are true and correct to the best of my knowledge and belief.

1.	Date and place of birth ¹		
	Registration Division and District		Colombo (Consular) – Australia (Melbourne)
2.	Name		
3.	Sex		
4.	Father's	Full name	
		Date of birth	
		Place of birth	
		Race ²	
		Rank or profession	
5.	Mother's	Full name (Maiden)	
		Date of birth	
		Place of birth	
		Race ²	
		Residence*	
		Age*	
6.	Were parents married?*		
7.	If grandfather born in Sri Lanka ⁴	His full name	
		His year of birth	
		His place of birth	
8.	If the father was not born in Sri Lanka and if great-grandfather was born in Sri Lanka, the great-grandfather's ¹	Full name	
		Year of birth	
		Place of birth	
9.	Declarant's full name and residence and in what capacity he gives information		

10.	Parent's signature in the case of illegitimate child, if the father's particulars are to be entered in the register	Father's
		Mother's

.....
Informant

Appropriate
Stamp⁵

To be initialled and dated by declarant

Declared before me at this day of 20.....

.....
Assistant Registrar General/Additional District Registrar/
Justice of the Peace or Commissioner for Oaths⁶

ORDER

The Registrar of Births of Division in the District is hereby ordered to register the birth of which particulars are given in this declaration.

District Registrar's Office/Registrar General's Office

.....
Additional District Registrar/Registrar General

No. and date of the registration (to be filled in by the Registrar)

* Particulars entered in these items should be as at the time of birth of the child.

- Specify all the particulars relating to the dates, including the month and last portion of the year, in letters, for instance, first day of January, 1953 (fifty-three).
- Tamils or Moors must be described as "Ceylon Tamil" or "Ceylon Moor" or "Indian Tamil" or Indian Moor", as the case may be.
- In the case of a person born in wedlock, information should be given of the paternal grandfather and great-grandfather and in the case of a person not so born, and not legitimated by the subsequent marriage of the parents, information should be given of the maternal grandfather and great-grandfather
- In the case of a person not born in wedlock, both parents should sign in Cage 10, if particulars relating to the father are to be entered in the register of births.
- If the declaration is made within twelve months of birth the stamp shall be of the value of one rupee and if it is made thereafter the stamp shall be of the value of five rupees.
- Delete inapplicable words.

STATUTORY DECLARATION

I
of
bearing Sri Lanka Passport No : issued at
on do hereby solemnly and truthfully declare and affirm
that I was a Citizen of Sri Lanka on
(date of birth of the child) date of birth of my son / daughter
.....
and was **NOT** on this date a citizen of any other country.

.....
Signature of Applicant
(Father / Mother)

.....
Signature of Officer Certifying

(this declaration should be witnessed preferably by a Justice of Peace or
Commissioner of Oaths)

පුරවැසි 1
குடியரிமை 1
Citizenship 1



1948 අංක 18 දරන ලංකා පුරවැසි පනත යටතේ
ශ්‍රී ලංකාවේ පිටත සිදුවූ උපතක් ලියාපදිංචි කිරීම සඳහා වන අයදුම්පතක
1948 இன் 18 ஆம் இலக்க இலங்கைக் குடியரிமைச் சட்டத்தின் கீழ்
இலங்கைக்கு வெளியே நிகழ்ந்த பிறப்பைப் பதிவு செய்வதற்கான விண்ணப்பம்
APPLICATION FOR REGISTRATION OF BIRTH OUTSIDE SRI LANKA
under the CEYLON CITIZENSHIP ACT No. 18 OF 1948

ආමත හා විමත පාලක ජනරාල් වෙතයි .

.....(දරුවාගේ නම) වන මාගේ දරුවා ශ්‍රී ලංකාවේ
පිට උපන් බව මෙයින් වාර්තා කරමින් එම උප්පන්නය ලියාපදිංචි කරන ලෙස 1948 අංක 18 දරන පුරවැසි පනතේ 5(2) වන
වගන්තියේ නියම වූ ප්‍රකාර පහත අන්තර් කරන මම ඉල්ලා සිටිමි. පහත දැක්වා ඇති විස්තර සත්‍ය බවත්, නිවැරදි බවත් ප්‍රකාශ
කරමි.

குடிவரவு, குடியகல்வு கட்டுப்பாட்டாளர் நாயகம்.

.....(குழந்தையின் பெயர்) ஆகிய எனது குழந்தை இலங்கைக்கு வெளியே நிகழ்ந்த பிறப்பு
என இத்தால் அறியத்தகுவதுடன், அத்தகைய பிறப்பை பதிவுசெய்யுமாறு, 1948 இன் 18 ஆம் இலக்க குடியரிமைச் சட்டத்தின்
5(2) ஆம் பிரிவின் தேவைகளின் பிரகாரம், கீழே கையொப்பமிட்டுள்ள நான் விண்ணப்பம் செய்கிறேன். என்னால் கீழே
கொடுக்கப்பட்டுள்ள விபரங்கள் யாவும் உண்மையானவை எனவும் சரியானவை எனவும் உறுதியளிக்கிறேன்.

To: - CONTROLLER GENERAL/IMMIGRATION AND EMIGRATION

[To be completed in BLOCK letters]

I, the undersigned hereby report the birth outside Sri Lanka of my child
..... (Name of the Child) and apply for registration
thereof in accordance with the requirements of Section 5(2) of the Citizenship Act. No. 18 of 1948. I declare that the particulars stated by me
below are true and correct.

දිනය }
நிகழ்நீ }
Date }

.....
ஒட்டுமொத்தம் எனது
விண்ணப்பதாரரின் கையொப்பம்
Signature of Applicant.

